

**Coomba Aquatic Club Incorporated**

**Committee Meeting**

**MINUTES**

**DATE:** 7th December 2023

**VENUE:** Coomba Aquatic Club

**1/ MEETING OPENED**

Chairman opened the meeting at 10.05 am.

**2/ PRESENT**

President, VP, Treasurer and Four Committee Members

**3/ APOLOGIES**

1. Nil
2. Ant Devries has resigned from the Committee, effective immediately

**4/ CONFIRMATION OF MINUTES FROM 9TH OCTOBER COMMITTEE MEETING**

That the Minutes of the Committee Meeting held on 9th November 2023 be taken as read and confirmed.

**CARRIED**

**5/ DISCLOSURE OF ANY CONFLICTS OF INTEREST IN ANY AGENDA ITEM**

Nil disclosed.

**6/ CORRESPONDENCE**

1. In - Tom Silver CAC Secretary e-mail address
2. Out - CDPA Welcome Pack update, Coomba Connections article. VP will forward latest editions to nominated committee member for on-going publication.

**7/ TREASURER’S REPORT**

1. November financial report tabled.
2. No Financial Report was received from Wallis Lake Fishing Club
3. VP will follow up with Bunnings re the purchase of outdoor furniture as part of the MCC Grant
4. President will speak with Sue Pynenburg to confirm she is still happy to scan the Club’s records.

 **CARRIED**

**8/ GRANT APPLICATIONS**

1. President has lodged an Expression of Interest to the Crown Reserves Improvement Fund Grant for the upgrade of the lower car park driveway from the water tanks to the jetties. President will follow up.
2. President advised we did not fit the criteria for the Local Sports Grant Program

**9/ WEBSITE & FACEBOOK**

1. Website committee member is having trouble communicating with Mark Pearce who seems reluctant to allow us to update the new website. We may need to look at our own ‘self-controlled’ website in 2024
2. Website committee member will speak with Julia Attard to see if she can assist to have him recognised as an Administrator on the Club’s Facebook page.
3. The Committee expressed their appreciation to the breeze editor for his first edition of *The Breeze*, which has received many favourable comments. The Editor suggested a Members’ ‘tradies contact details’ section for the next edition in January 2024.

**10/ SUMMER SAILING PROGRAM**

1. President advised that Sailability - Port Macquarie have kindly donated a rubber ducky & trailer to the Club. The Committee expressed their sincere appreciation
2. Three separate quotes for the replacement of the Club’s Safety Boat have been received. Changes to some requirements have been forwarded to the respective businesses ie an extended draw bar and low profile tyres so the boat can be launched & retrieved at the Club’s launching ramp. Waiting on revised quote.
3. President advised the 2023/24 Sailing Scholarship was proceeding well with individual tuition for Bethany and Ella Cannon on Friday afternoons. They will also be competing at a sailing event at Port Stephens on the 8th & 9th March 2024
4. President advised that Ben Cannon is still on the lookout for second-hand stand-up paddleboards for the Club.

**11/ MEMBERSHIP MATTERS**

1. Selected committee members to hand deliver Membership cards to Members living in Coomba.
2. The Wallis Lake Fishing Club were in the process of sourcing their own Public Liability Insurance through the NSW Fishing Clubs organisation.
3. The committee is researching ideas and pricing on-line for the purchase of new Club clothing.

**12/ CLUBHOUSE MATTERS**

1. After lengthy discussion, the Committee agreed that Vicki Johnson will be the nominated Caterer for all weddings and functions going forward. President also confirmed that as part of our Liquor Licence, the CAC must supply RSA Certified bar staff at weddings and functions. Vicki will be advised of the Committee’s decision in writing.
2. The Committee also agreed to adjust the hire fee for the Clubhouse to $2,500, affective immediately. This includes the use of the Club’s tables, chairs, chair covers, crockery, cutlery, glasses and salt & pepper shakers
3. Following discussions with The Moorings in relation to hiring the Clubhouse for weddings, VP will draft a letter to David Walsman advising our new Caterer arrangements and hire fee.
4. VP will update the CAC Terms of Hire document to reflect the above changes.
5. President advised he is still in the process of appointing a Building Extension Sub-Committee. President agreed to follow up with other potential members of this Sub-Committee.
6. The Clubhouse Gardens MCC Induction with Council went well with 5 committee members inducted as volunteers.
7. A sample cleaning of the Clubhouse floor will be conducted by 4 committee members at 1-00 pm. on Monday 11th December, who will report back to the full Committee with the results.
8. It was agreed that Treasurer will source and purchase salt & pepper shakers to cater for 120 people. These will be used for ‘hired’ functions only.
9. Quote for the repair of the dishwasher was tabled and provided to the Treasurer the dishwasher is now fixed.

**13/ EVENTS & BOOKINGS**

1. It was confirmed that the Club’s Friday night BBQ on the 5th January will be held at the Foreshore due to a wedding at the Clubhouse with the usual BBQ food and jokes wild draw.
2. It was noted that Brian Cotterill will be holding his 80th Birthday celebrations in the Clubhouse from 4-00 pm. on Saturday 20th January. Vicki has been advised. VP to advise Members via e-mail and it will be placed on Facebook.
3. Confirmed stall booking from the Brunch Café for Coombafest. VP will send the Food Handling Documentation for completion and return.
4. Events committee member will follow up with bands - *Groove Collection*, *Side Show* (ex-Circus Mule) and *Hump Days* re their availability and pricing for the Club Ball on the 13th or 20th July 2024 and advise the Committee.

**14/ OTHER BUSINESS**

1. Craig Hainz’s proposal to operate fitness/exercise sessions in the gazebo was tabled and discussed. VP advised that as long as we receive payment for each session, our Public Liability Insurance will cover this activity. VP will advise Craig in writing that the Committee is happy for him to proceed, but he must not store any equipment on Club premises.
2. Brian Cotterill briefed the Committee on the proposed Arts & Craft Exhibition in July 2024. Brian asked for assistance from the Club to purchase exhibition screens which would be $2,692 from Bunnings after their discount. A committee member offered timber & screws to Brian at no charge and said that he felt the Men’s Shed could also assist with materials. Brian was asked to refine his pricing and reply by e-mail to the Committee.
3. VP will reply to Frank Nelson’s e-mail in relation to resurrecting the Annual CAC versus The Rest cricket match. The Committee was happy to proceed with this idea. VP will speak with Frank and report back to the Committee.
4. Treasurer to purchase new flyscreen for the large sliding doors in the Clubhouse and source new black chair covers as required.

**15/ NEXT MEETING**

The next meeting was confirmed for 10-00 am. Thursday 11th January 2024

**16/ CLOSURE**

The meeting closed at 12-35 pm